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SUPPLY DIVISION WEEKLY REPORT

PERIOD ENDING 20 DECEMBER 1983

I. Progress Report on Tasks Assigned by the DCI/DDCI:

Negative.

II. Items or Events of Major Interest that have Occurred During the Preceding Week:

a. Computer Support - Supply Management Branch's ability to function has been hampered by computer downtime and sluggish response time. The inaccessibility to the system causes the workload to backlog not only in SMB but also in Procurement Division [redacted] Since SMB totally relies on computer support to accomplish our goal, responsiveness to our customers cannot be provided without it. The problem has been discussed with the Office of Data Processing, and although they are sympathetic, they can only reply that the problem is being worked on. [redacted]

b. Visitation [redacted] - In our continuing efforts to help broaden the background of SMB personnel, [redacted] spent the day of 20 December 1983 visiting with CR&DS at the [redacted] She went with our truck to [redacted] to see how disposal items are placed there for GSA scrutiny. All in all, [redacted] was very impressed with the way PTIs and disposal of our excess items are handled. [redacted]

c. Paperwork Problems Between Supply Division and [redacted] - Some minor problems have been encountered with cargo and paperwork being transmitted via our trucks [redacted] together with Chief, Material Facilities Branch, Chief, Freight Traffic Branch, and others attempted to clear up some of these problems in a meeting [redacted] on the 20th of December. Many areas of concern have been looked at and the consensus of opinion was that a lot of "tightening up" in the preparation of manifests, loading of cargo, clarification of requisitions from customers, cables being sent [redacted] etc. will be undertaken. Most felt that this effort would be tried first, and if not acceptable to either [redacted] then additional measures would be initiated. [redacted]

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SUBJECT: Supply Division Weekly Report, Period Ending
20 December 1983

25X1 4. Stock for Office of Communications Recapitalization
25X1 Program - On 20 December a meeting was held with representatives
of OC/MSS to discuss the stockage of expendable supplies in support
of the OC's worldwide Recap program. So far we have been able
to identify eight installations scheduled through April 1984. We
have received a Bill of Material from OC that represents their
projection for a one-year requirement for this project, and SMB
is taking action to ensure the availability of these items as
required. As can be expected, this project will have an impact
on [] and the Chief and Deputy Chief, [] were
briefed on the scope of the project and our projected increased
storage requirements. []

25X1 5. Federal Automated Requisitioning System (FARS) Communica-
25X1 tions Channel - The FARS communications channel with Defense
Automated Address System (DAAS) has been inoperable for the past
five working days. Representatives from the Systems Analysis
Branch, EO/OL and Supply Division have been working with both
Office of Data Processing and Office of Communications technicians
to determine the problem (line or hardware/software) and to
subsequently take corrective action. []

25X1 6. Supply Officer Training Candidate []
25X1 will enter on duty with Supply Division as a candidate in the SOT
25X1 program on 22 December 1983. []

25X1 7. Personnel Reassignment - [] recently returned
25X1 from TDY in Central America. After three weeks of military duty
25X1 he will report to the Operations Support Branch []
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